



Annual Report

JANUARY 1, 2019-DECEMBER 31, 2019

The Congregational Church of Boothbay Harbor

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Table of Contents

Warrant	1
Annual Meeting Minutes 2019	2
Executive Committee	5
Proposed Budget	6
Clerk's Report	10
Nominating Committee	11
Diaconate	14
Board of Trustees	15
John Murray Society	17
Stewardship Committee	18
Missions Committee	19
History & Archives Committee	21
Long Range Planning Committee	22
Hospitality & Fellowship Committee	26
Music Committee/Minister of Music	27
Friends of Music	28
Sunday School	29
Befriender Lay Ministry	30
Adult Religious Education	31

Warrant



January 17, 2020

To: The Members of the Congregational Church of Boothbay Harbor

Grace to you and peace from God our Creator and our Lord Jesus Christ.

You are hereby notified of the Annual Meeting of the Congregation Church of Boothbay Harbor on Sunday, January 26, 2020, immediately following morning worship at the church, to act upon the following articles.

Welcome and Prayer by The Rev. Kenneth Bradsell.

Article I: To accept the Minutes of the last Annual Meeting held on January 27, 2019.

Article II: To accept the Annual Reports of the Boards, Committees, and Delegates.

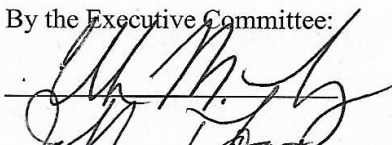
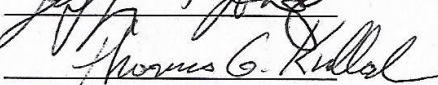
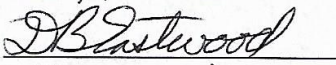
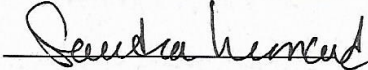
Article III: To act upon the proposed budget for the Year 2020.

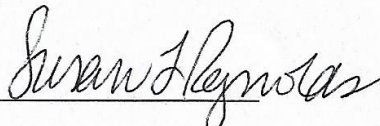
Article IV: To elect Church Officers, Boards and Committee Members, and Delegates for the Year 2020.

Article V: To recognize the Living Stones Award.

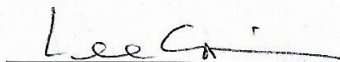
Article VI: Transact any other business as may properly come before the Meeting.

By the Executive Committee:



Attest:

 Lee Corbin, Clerk

THE CONGREGATIONAL CHURCH OF BOOTHBAY HARBOR
A MEMBER OF THE UNITED CHURCH OF CHRIST

Sarah M. Foulger, Minister, Box 468, Boothbay Harbor, Maine 04538, (207) 633-4757

Annual Meeting Minutes 2019

CONGREGATIONAL CHURCH OF BOOTHBAY HARBOR ANNUAL MEETING JANUARY 27, 2019

The 253rd Annual Meeting, as announced by the Rev. Dr. Sarah Foulger, was called to order at 11:32 AM by the elected moderator, Bob Hilscher. There were approximately 65 members in attendance, over the 10% of the 335 active members needed for a quorum. Pastor Foulger led the group in prayer:

God of the seasons turning, another year has come and gone and once again we gather for the Annual Meeting of this Congregation. To this place we bring all the celebrations and hardships, the joys and the sorrows of the past 12 months. It has been a year of celebration for this congregation and we stand in awe of the ways in which you have blessed this church for 252 years. Here we pause to remember those whose lives we have celebrated as we said the last farewell of death. Here we remember the highlights of the year. Here we also gather to look forward to what the coming years have in store. As we meet and discuss the life and work of this part of your family, we pray that you would be a part of our discussion. May your Spirit move in our hearts, opening them to hear what each of us has to offer, bringing light to both possibilities and realities, drawing us always to consider what you would have us be and do in this time and place. Remind us that we are called to be bearers of Christ's life, light, and love to all we meet. Help us to live in such a way that we draw closer to your vision for us and journey faithfully in your Way.

These things we pray in the name of Jesus of Nazareth, the one we call Christ, in whose hope we gather together as a community. Amen.

Article I: To accept the minutes of the last Annual Meeting held on 1/28/2018. Barclay Shepard moved, and Russ Hoffman seconded the motion to accept the minutes of the last Annual Meeting. There was no discussion. The motion was approved unanimously.

Article II: To accept the Annual Reports of Committees. Becky Welsh moved, and Bill Harvey seconded the motion to accept the Annual Reports. A discussion proceeded to note a new system of keeping the data. We also neglected to include several new members, including Marion Coleman. And we mourn the loss of Leroy Yereance (2/8), Barbara Williams (6/14), Owen Pinkham (10/17), and June Stephens (3/20) among other. The motion was approved.

Article III: To act upon the Proposed Budget for the year 2019. The motion to accept the Proposed Budget for the year 2019 was moved by Ken Blasdell and seconded by Ginger Rickeman. Discussion was provided by Senior Trustee, Bob Hilscher.

- The investment transfer with income volatility from year to year (line 9), which is a transfer made at the end of the year to zero the budget. The amount this year used to be at 4% which was reduced this year to 3.5%. There was volatility regarding the inside maintenance and repair, (line 98-100) and because we prepaid a lot of the security work to strength the entrances and wiring for cameras in the future. There are concerns about the outside maintenance and repair (line 100), so the Trustees are planning for the worst and hoping for the best.
- Question: (Line 10). There was a large anonymous donation to be used for the Sunday School Program and music. There is a big jump expenditure (from the donation) in Committee and Program Section (line 74).
- Question: Cleaning Services (line 90) is similar to 2018 as we wait to see if there are increases from the service. We pay on an hourly basis week to week and we reimburse for supplies

- Question: Line 110, clarification of end of year bonuses. The Trustees need to budget for these expenses.
- Question: UCC Annual Expenses (line 63) is the membership fee for the Maine Conference.
- The capital campaign of 2018 was completed this year. The campaign was completed 100%. The campaign allowed us to pay the investment fund \$96,000, and everything else and still had a little money left over.

The Proposed Budget was approved unanimously.

Article IV: To act upon the proposed changes to the bylaws. Frank Helman and Sandi Leonard are available for questions. Wendy Wolf could not attend today. Neither Frank nor the community has seen the final version of the bylaws, so we cannot vote. A motion was made by Donald Duncan, which was seconded by Frank Helman to table this action until the next congregational meeting. The motion was approved but opposed by 1. No abstentions. The motion carries.

Article V: To elect Church Officers, Committee Members, and Delegates for the year 2018. The motion to accept the Report of the Nominating Committee for the January 2018 Annual Meeting was made by Ella Long and seconded by Frank Helman. Discussion: We are still looking for one more Deacon. Barclay Shepard's name was inadvertently omitted from the Hospitality Committee. AV Committee is a sub-committee of the Deacons. We still need volunteers for the AV Committee; we've been asking for a year. Skills necessary? Just be able push a button. Time required: meet every 2-3 months; need to take care of the system once a month (rotating). The motion to approve the Report of the Nominating Committee was approved unanimously.

Article VI: Bob Hilscher gave a report on the Safety Plan for the Church. Trustees and Deacons talked about church safety both in the worship service as well as throughout the building on a day to day basis. They received lots of input from Larry Brown and Police Chief Bob Hasch. Many members of the Trustees and Deacons went through CPR/AED training to handle medical emergencies. We are moving toward electronic doorways with the push of one button. Cameras: We need volunteers to monitor the cameras weekly during the service. It would be wise to implement the use of cameras. These discussions will continue in Deacons' and Trustees' Committee meetings. The wiring has been completed. They have talked to the police about how to get folks out of the church in an emergency and processes and procedures with the Sunday School. This is a journey, not a destination yet. Question: If there is a power outage, what happens? The doors will remain locked. The default is open, but it wouldn't default if there was a power outage. The back door is operated with a key or the keypad. However, in the last 16 years the church has only been without power for 3 hours. There was no vote taken or necessary.

Article VII: To recognize the Living Stones Awards. Each year Sarah likes to recognize the people who have gone the extra mile in the life of the church without repeating the same names each year. Sarah Foulger presented the heart-shaped stones which each awardee will receive. The following people/groups received the 2018 Living Stone Awards:

- The AV Team: Tom Dewey, Sue Goodrich, and Jeff Long have worked so hard and long hours this year to make to make this happen, especially when setting up.
- Susan Reynolds, who has moved us closer to ecological responsibility, with the addition of church mugs and plates that do not weigh a ton!
- Rich Humphrey, who stepped up at nearly the last minute to sing a solo in one of the too many memorial services last year.
- The Jewelry Table Crew brought back this year to the Christmas Fair: Barbara Zarpentine, Arlene Smith, Jeanne Whittier, Carolyn Schubert and others. It was a lot of detail work. Alice Mutch has been appointed the new chair of this committee for next year.

- The Mission Committee and Marty Helman for an amazing breakfast to raise funds for Hurricane Relief.

For 2018 Heavy Lifting Living Stone Awards:

- Alex Logan, who is stepping down as Treasurer after 14 years, I think, but will continue to help out and trained Jeff Long to take over as Treasurer.
- Bob Hilscher, who led the capital campaign and then led the Trustees and has now moved out of that important leadership role.
- Tom Dewey, for more than 20 years of service with the sound system and now the AV program to bring the church into the 21st century.
- Betty and Ted Repa, for 18 years of service, are now leading their last adult study.

Article VIII: To transact any other business as may properly come before the meeting.

Bob Hilscher was requested to moderate the Annual Meeting again in 2020. No vote was taken.

At 12:06 PM Carol Cragin made a motion to adjourn which was seconded by Tom Dewey. The motion was approved unanimously.

Respectively submitted,
Lee Corbin, Clerk

Executive Committee

“It was the best of times; it was the worst of times...” On Sunday October 27, 2019, we said farewell to our beloved pastor, the Rev. Sarah Foulger, the first woman to serve as pastor in our 253-year history, and our longest serving pastor as well. We did this gracefully as a congregation, with laughter, with sadness, with good food, and with many expressions of love and deep gratitude for all she has done in her sixteen years at the Congregational Church of Boothbay Harbor.

Sarah’s legacy to us is the gift of a healthy, thriving community of faith – one with strong, committed leaders, a church family that is happy to accept all comers, a lovingly refurbished church and fellowship hall, a sound financial base, and a culture of social justice and caring for each other and our community – here and worldwide.

The congregation has been very patient with the Executive Committee these last months as the Committee has worked to identify and hire the right Interim Minister to facilitate the church’s grieving and transition. Our church has been very blessed during this time to have some very gifted preachers fill our pulpit: Tom Lenhart, Ken Bradsell, and Brian Donovan.

Happily, the Executive Committee has hired an Interim Minister who we believe is a good fit for our congregation, one who will not shy away from challenging us during our journey of self-discovery. The Rev Peter Ilgenfritz (pronounced Il-jen-fritz) will be coming to us on February 1, 2020. He is lately of Seattle, WA, where he spent 25 years team pastoring at the University Congregational United Church of Christ. Over time he served in all aspects of the church’s life and leadership. This last year, Peter felt called to leave Seattle and he founded a ministry called Navigating Through Change. He is passionate about helping individuals and communities through transitions, and he is very excited to be coming to Boothbay Harbor.

Some of you may be wondering why an interim period is even necessary for a healthy church. The truth is, we need time to grieve for our retired pastor, and we also need to determine who we want to be going forward without Sarah. And most importantly, we need to do this as a unified church to ensure that our transition to a settled pastor is successful. The interim period usually lasts one to two years, during which the interim pastor helps us to explore our heritage, our mission, and what God is calling us to become. A Transition Committee will assist the Interim Pastor during this time and will use the church’s collective explorations to update our Church Profile for the Settled Pastor Search.

Confirmed members of our *Transition Committee* are Peggy Pinkham, Barbara Fritz, Marianne Reynolds, Ken Fitch, and Bob Hilscher.

Also, during this time, the Executive Committee will be assembling the actual *Search Committee* for the Settled Pastor, so that this committee is ready to go when the Profile is complete. As Sarah begins a new stage in her life, we push off on our own voyage of self-discovery. May it be fruitful!

Yours in faith and hope,
Ella Long, Deacon Co-chair

Proposed Budget

		2018	2019	2019	\$ Change	% Change	2020
		<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>'19-'20</u>	<u>'19-'20</u>	<u>Budget</u>
1	Budgeted Income						
2	Pledges to Operations	221,117	238,779	241,888	-4,288	-1.8%	237,600
3	Pledges to Missions	28,247	32,561	32,985	-585	-1.8%	32,400
4	Total Pledges	249,364	271,340	274,873	-4,873	-1.8%	270,000
5	Loose Plate	40,504	41,828	43,420	-3,420	-7.9%	40,000
6	Building Use	2,575	1,500	2,000	0	0.0%	2,000
7	Fund Raising	0	900	0	0	NA	0
8	Dunton Trust Gift	7,229	7,228	6,139	861	14.0%	7,000
9	Investment Transfer	0	61,178	30,000	37,000	123.3%	67,000
10	Designated Gifts	12,251	29,800	16,401	13,399	81.7%	29,800
11	Total Budgeted Income	356,475	413,774	372,833	42,967	11.5%	415,800
12							
13	Employed Expenses						
14	Ministerial						
15	Salary	60,324	60,667	54,862	5,138	9.4%	60,000
16	Payroll Taxes	6,956	7,225	6,231	399	6.4%	6,630
17	Housing Allowance	32,450	32,131	28,865	-1,173	-4.1%	27,692
18	Pension	12,690	12,992	10,923	1,354	12.4%	12,277
19	Health Ins+ Dental Ins	0	2,175	0	8,628	NA	8,628
20	Life&DisabInsur	1,879	1,900	1,262	44	3.5%	1,306
21	Travel Reimbursement	2,870	2,400	1,256	944	75.2%	2,200
22	Pastoral & Prof Expenses	1,398	1,800	1,271	379	29.8%	1,650
23	Conf&ContEdu Expenses	800	800	0	800	NA	800
24	Substitute Minister	1,400	1,800	4,600	-1,600	-34.8%	3,000
25	Other	0	0	0	0	NA	0
26	YMCA Membership	564	592	0	592	NA	592
27	Total Ministerial	121,331	124,482	109,270	15,504	14.2%	124,774
28							
29	Church Administrator						
30	Wages	36,030	37,110	37,048	1,175	3.2%	38,223
31	Payroll Taxes	2,848	2,839	2,948	-24	-0.8%	2,924
32	Pension	3,965	4,082	4,431	-226	-5.1%	4,205
33	Health Insurance	9,825	10,873	10,884	-11	-0.1%	10,873
34	Total Administrator	52,668	54,904	55,311	914	1.7%	56,225
35							
36	Church Bookkeeper						
37	Wages	10,885	11,212	10,197	1,351	13.3%	11,548
38	Payroll Taxes	863	858	789	94	12.0%	883
39	Total Bookkeeper	11,748	12,070	10,986	1,446	13.2%	12,432

		2018 <u>Actual</u>	2019 <u>Budget</u>	2019 <u>Projected</u>	\$ Change <u>'19-'20</u>	% Change <u>'19-'20</u>	2020 <u>Budget</u>
40							
41	Minister of Music						
42	Salary	17,420	18,290	18,215	624	3.4%	18,839
43	Payroll Taxes	1,386	1,403	1,450	-9	-0.6%	1,441
44	Substitute Organist	150	375	300	75	25.0%	375
45	Total Minister of Music	18,956	20,068	19,965	690	3.5%	20,655
46							
47	Sunday School Supt						
48	Wages	7,533	7,910	7,877	270	3.4%	8,147
49	Payroll Taxes	607	607	640	-17	-2.6%	623
50	Total Sunday Sch Supt	8140	8,517	8,517	254	3.0%	8,771
51							
52	Worker's Comp Insurance	1,926	1,550	2,681	-1,131	-42.2%	1,550
54	Total Employed Expense	214,769	221,591	206,730	17,677	8.6%	224,407
55							
56	Administrative						
57	Office Expenses	4,623	4,500	3,993	507	12.7%	4,500
58	Software Support	2,662	3,000	3,297	3	0.1%	3,300
59	Copier Lease & Maint	3,257	3,778	4,197	53	1.3%	4,250
60	New Small Office Equip	1,195	1,400	0	1,000	NA	1,000
61	Payroll Fee	2,009	2,100	1,758	42	2.4%	1,800
63	Auditing Fee	5,200	5,200	5,500	0	0.0%	5,500
64	UCC Annual Expenses	5,159	5,700	5,648	52	0.9%	5,700
65	Miscellaneous Supplies	453	400	0	400	NA	400
66	Total Administrative	24,558	26,078	24,393	2,057	8.4%	26,450
67							
68	Committees & Programs						
69	Christian Education						
70	Confirmation Classes	287	300	167	133	79.6%	300
71	Church Lit & Books	419	450	327	123	37.6%	450
72	Child Care & Staffing	1,550	2,600	1,825	775	42.5%	2,600
73	Youth Groups Jr. & Sn.	621	1,500	473	1,027	217.1%	1,500
74	Sunday Sch Supplies	1,940	2,000	1,980	20	1.0%	2,000
75	Sunday Sch Music	1,500	12,000	2,800	9,200	328.6%	12,000
76	Youth Ministry Coord	0	6,660	5,000	1,660	33.2%	6,660
77	Payroll Taxes - Yth Coord.		540	344	196	57.0%	540
78	Other Youth Activities	191	6,000	88	912	1036.4%	1,000
79	Diaconate	1,905	4,000	2,214	-214	-9.7%	2,000
80	Interim Search/Relocation						5,000
81	Settled Pastor Search						2,000
82	AV Expenses			3,439	-3,439	-100.0%	
83	AV Administrator		6,000	1,973	3,027	153.4%	5,000

		<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Budget</u>	<u>2019</u> <u>Projected</u>	<u>\$ Change</u> <u>'19-'20</u>	<u>% Change</u> <u>'19-'20</u>	<u>2020</u> <u>Budget</u>
84	UCC Delegate Expense	0		0	0	NA	
85	Music Program	1,429	3,000	1,001	999	99.8%	2,000
86	Fellowship & Hospitality	717	2,100	2,023	377	18.6%	2,400
87	Special Activities	0	0	0	0	NA	0
88	Stewardship Committee	551	850	626	224	35.8%	850
89	Trustees	3,578	1,000	0	1,000	NA	1,000
90	Long Range Planning	0	400	0	400	NA	400
91	History&Archives	-80	5,600	5,601	-3,201	-57.2%	2,400
92	Total Comm & Programs	14,608	55,000	29,881	20,219	67.7%	50,100
93							
94	Property & Utilities						
95	Cleaning Service	8,575	7,900	7,500	400	5.3%	7,900
96	Cleaning Supplies	977	960	609	351	57.6%	960
97	Heating Fuel	8,322	8,000	7,977	523	6.6%	8,500
98	Electricity	4,186	3,800	3,869	-69	-1.8%	3,800
99	Water & Sewer	2,476	2,932	2,739	193	7.0%	2,932
100	Communications Services	2,361	2,080	2,861	1	0.0%	2,862
101	Organ & Piano Maint	925	1,800	1,560	240	15.4%	1,800
102	Inside System Services	5,908	5,400	11,749	-5,749	-48.9%	6,000
103	Inside Maint & Repair	1,522	2,300	5,713	-3,213	-56.2%	2,500
104	Groundskeeping Services	5,901	7,000	10,050	-3,050	-30.3%	7,000
105	Outside Maint & Repair	896	13,000	7,906	7,094	89.7%	15,000
106	Plowing & Sanding	3,938	3,500	4,875	125	2.6%	5,000
107	Insurance Property	8,400	8,806	9,309	-1,499	-16.1%	7,810
108	Total Building & Grounds	54,387	67,478	76,717	-4,653	-6.1%	72,064
109							
110	Total Recurring Expense	308,322	370,147	337,721	35,300	10.5%	373,021
111							
112	Other Operational Items						
113	#A Mission Pledge Disbu	35,150	32,561	32,985	-585	-1.8%	32,400
114	#B Sabbatical Reserve	1,000	1,000	0	0	NA	0
115	#C End of Year Bonuses	0	0	3,250	-3,250	-100.0%	0
116	#D Theological Studies	0	0	0	0	NA	0
117	#E Capital Campaign Gap	23,000		0	0	NA	
118	#F Remembrance Garden	0	0	0	0	NA	0
119	#G College Scholarships	10,000	10,000	10,000	0	0.0%	10,000
120	Total Expenses with Mission	377,472	413,708	383,956	31,465	8.2%	415,421
121		0		0			
122	Net Operating Balance	-20,997	66	-11,123	11,502	-103.4%	379

Congregational Church of Boothbay Harbor - Boothbay Harbor ME
Balance Sheet as of December 31, 2019

Account #	Account Name	Previous Year Balance	YTD Balance
Assets			
100100	General Checking	43,269	36,426
100105	Staff Checking	185	116
100125	Capital Campaign Checking	9,281	0
100200	Local Mission Checking Pastor	4,578	2,461
100250	Pastor Discretionary Checking	11,176	429
100252	Friends of Music Checking	5,906	6,529
	Total Checking	\$74,398	\$45,963
100280	Friends of Music CD	10,000	10,000
100300	Reserve Savings Account	73,875	79,358
100305	Designated Gifts CD	100,000	100,000
100400	Memorial Savings Account	11,162	13,928
	Total Savings Accounts	\$195,038	\$203,286
100600	Prepaid Expenses	5,508	0
	Total Current Assets	\$5,508	\$0
100810	Land	5,000	5,000
100812	Land Improvements	45,039	45,039
100815	North Parking Lot	153,047	153,047
100820	Church Buildings	1,971,269	1,971,269
100830	Furniture, Fixtures, Equipment	294,700	294,700
100860	Accumulated Depreciation	(1,017,511)	(1,017,511)
100900	Investment Cash	20,310	65,714
100930	Investment Securities	1,905,785	2,188,215
	Total Assets	\$3,652,586	\$3,954,724
Liabilities			
	Total Pass Through	\$253,873	\$240,811
	Total Special Purpose Funds	\$628,348	\$607,038
200000	Accounts Payable/Vendors	0	(267)
	Total Liabilities	\$628,348	\$606,770
Fund Balance			
300100	General Operating Fund	3,177,597	3,166,391
300200	Missions Fund	(221)	(508)
300300	Other Church Activity	(153,137)	176,071
300600	Capital Campaign Fund	0	6,000
	Total Fund Balance	\$3,024,238	\$3,347,954
	Total Liabilities and Fund Balance	\$3,652,586	\$3,954,724

Clerk's Report

The Annual Meeting of the Congregation was held on January 27, 2019. The minutes are enclosed in this Annual Report. The Executive Committee held 9 meetings on March 12, 2019, June 11, 2019, July 24, 2019, September 10, 2019, September 28, 2019, October 8, 2019, October 31, 2019, November 19, 2019, and December 10, 2019. The minutes of each are on file in the Church office.

We **welcomed** the following 8 people into our membership by confession of faith or letter of transfer:

Juliette Cohen (3/7/19)
Ronald Cohen (3/7/19)
Leslie Jackson (3/7/19)
Kristin Long (3/7/19)

Deborah Barris (9/25/19)
Tom Chryplewicz (9/25/19)
Elaine McCoy (9/25/19)
George Ross (9/25/19)

Those **baptized** were:

Cassidy Grace Leeman (5/12/19)
Meghan Elizabeth Leeman (5/12/19)

Those **confirmed** were:

Madison Michelle Phelps (5/12/19)
Meghan Elizabeth Leeman (5/12/19)

Those **married** were:

Rosalie Baker and Charles Birlem (4/27/19)
Lindsey Kate Marden and Brady Robert Fergola (6/1/19)
Kimberly Reed and Jasper Nutt (6/8/19)
Erin Patricia Parker and Andrew Michael Sherman (6/22/19)

We **mourn the loss** of:

Oscar O. Noah (2/2/19) (Father of member, Paul Noah)
Leah Sample (2/21/19)
Peter Mundy (3/18/19)
Elliott Barker (5/24/19)
Walter (Scottie Scott (4/22/19)
Marie Borroff (7/5/19) (Friend of the Church)
Harold R. Van Siclen, Jr. (9/4/19)
Joyce S. Duncan (11/7/19)
Alice B. Thompson (12/29/19)

According to the Clerk's records, we have 330 regular members plus 18 associate members making a total of 348 active members.

Respectfully submitted,
Lee Corbin, Clerk

Nominating Committee

The term of office expires at the Annual Meeting in January, of the last year of term. The new term begins at the Annual Meeting. Please refer to the key at the end of the Nominating Committee Report to interpret the document.

OFFICERS:

Senior Deacon (elected for 1-year term; maximum of 6 consecutive terms)	<i>Ella Long</i> 1/20-1/21 ('17)
Senior Trustee (elected for 1-year term; maximum of 6 consecutive terms)	<i>Sandra Leonard</i> 1/20-1/21* ('15)
Treasurer (elected for 1-year term; maximum 6 consecutive terms)	<i>Jeff Long</i> 1/20-1/21 ('19)
Clerk (elected for 1-year term; maximum 6 consecutive terms)	<i>Lee Corbin</i> 1/20-1/21 ('18)
Moderator (elected for 1-year term; maximum 6 consecutive terms)	<i>Bob Hilscher</i> 1/20-1/21 ('19)

ADMINISTRATORS:

Assistant Treasurer (elected for 1-year term; no limit for consecutive terms)	<i>Alex Logan</i> 1/20-1/21 ('19)
Delegates (elected for a 3-yr term; eligible for election for 2 consecutive terms)	<i>Jack Bauman</i> 1/18-1/21 ('18) <i>Barbara Bauman</i> 1/18-1/21 ('18)
Memorial Secretary (elected annually; no limit for consecutive terms)	<i>Judith Shepard</i> 1/20-1/21 ('16)

DIACONATE: 12 Members (elected for a 3-year term; eligible for election to 2 consecutive terms)

<i>Laura Blake</i> 1/18-1/21 ('18)	<i>Andy Mutch</i> 1/19-1/22 ('19)
<i>Sandi Hakanson</i> 1/18-1/21* ('15)	<i>Cathy Rayle</i> 1/19-1/22 ('19)
<i>Ida Lancaster</i> 1/18-1/21 ('18)	<i>BETTY REPA</i> 1/20-1/23) ('20)
<i>Sue Landemare</i> 1/19-1/22 ('19)	<i>TED REPA</i> 1/20-1/23) ('20)
<i>Ella Long</i> 1/20-1/23* ('17)	<i>Ron Ross</i> 1/18-21* ('15)
<i>Al Marin</i> 1/19-1/22 ('19)	<i>Becky Welsh</i> 1/20-1/23* ('17)

TRUSTEES: 10 Members (including the Senior Trustee and Treasurer; the Trustees, other than the Treasurer, are elected for a 3-year term; eligible for election to 2 consecutive terms)

<i>Tom Blake</i> 1/18-1/21 ('18)	<i>Dale Lancaster</i> 1/19-1/22* ('16)
<i>Aimee Case</i> 1/19-1/22* ('16)	<i>Sandra Leonard</i> 1/18-1/21* ('15)
<i>Jon Dunsford</i> 1/19-1/22* ('16)	<i>Jeff Long</i> (Treas.) 1/19-1/22 ('19)
<i>Jack Heise</i> 1/19-1/22 ('19)	<i>John Welsh</i> 1/18-1/21* ('15)
<i>JOHN HOCHSTEIN</i> 1/20-1/23 ('20)	

CHURCH HISTORY AND ARCHIVES COMMITTEE: At least 5 Members and including 1 Deacon and 1 Trustee (elected for a 1-year term; no term limits)

<i>Jack Bauman</i> 1/20-1/21 ('08)	<i>Carl (Chip) Griffin</i> 1/20-1/21 ('08)
<i>Robert Dent</i> 1/20-1/21 ('08)	<i>JACK HEISE</i> 1/20-1/21 ('20) Trustee
<i>Susan Duckworth</i> 1/20-1/21 ('11)	<i>Ella Long</i> 1/20-1/21 ('17) Deacon
<i>Doreen Dun</i> 1/20-1/21 ('08)	<i>Roger Severance</i> 1/20-1/21 ('08)

HOSPITALITY AND FELLOWSHIP COMMITTEE: At least 6 Members (elected for a 3-year term; eligible for election to 2 consecutive terms)

<i>Carole Cochran</i> 1/19-1/22 ('19)	<i>SUSAN LANDEMARE</i> 1/20-1/23 ('20)
<i>Marion Coleman</i> 1/19-1/22 ('19)	<i>Susan Reynolds</i> 1/20-1/23* ('17)
<i>Rusty Court</i> 1/20-1/23* ('17)	<i>Barclay Shepard</i> 1/19-22* ('16)
<i>Fleet Davies</i> 1/19-1/22* ('16)	<i>Arlene Smith</i> 1/20-1/23* ('17)
<i>B.J. Dobson</i> 1/19-1/22* ('16)	<i>SUSAN STEWART</i> 1/20-1/23 ('20) (Summer)
<i>BARBARA HARRIGER</i> 1/20-1/23 ('20)	<i>Barbara Zarpentine</i> 1/20-1/23* ('17)
<i>RUSS JACKSON</i> 1/20-1/23 ('20)	

LONG RANGE PLANNING COMMITTEE: At least 4 Members (elected for a 3-year term; eligible for election to 2 consecutive terms)

Ken Bradsell 1/19-1/22 ('19)
Barbara Fritz 1/18-1/21 ('18)

Kathleen Humphrey 1/19-1/22* ('16)
Robert Kidd 1/18-1/21 ('18)

MISSION COMMITTEE: At least 6 Members (elected for a 3-year term; eligible for election to 2 consecutive terms)

Marcia Bradsell 1/19-1/22* ('16)
Marty Peak Helman 1/19-1/22* ('16)
Ann Hunt 1/20-1/23* ('17)
JACK MILLER 1/20-1/23 ('20)
Alice Mutch 1/20-1/23* ('17)

Maeve O'Connell 1/19-1/22 ('19)
Peggy Pinkham 1/19-1/22* ('16)
William Prince 1/18-1/21 ('18)
Barclay Shepard 1/20-1/23* ('17)

RELIGIOUS EDUCATION COMMITTEE: At least 6 Members (elected for a 3-year term; eligible for election to 2 consecutive terms; Director of children's Education will serve as *ex officio*)

Kate Alley 1/19-1/22 ('19)
Betsy Angelico 1/19-1/22* ('16)
Magen Chryplewicz, *ex officio*
Brooke Erwin 1/20-1/23* ('17)

Cindi Goodwin 1/19-1/22 ('19)
Cama Hagerthy 1/18-1/21* ('15)
Julia Peters 1/19-1/22* ('16)

STEWARDSHIP COMMITTEE: At least 6 Members (elected for a 3-year term; eligible for election to 2 consecutive terms)

Lana Brandt 1/19-1/22 ('19)
Lee Corbin 1/20-1/23* ('17)
JAMES DUN 1/20-1/23 ('20)

David Eastwood 1/18-1/21* ('15)
Shawn Lewin 1/18-1/21* ('15)
Sarah Wilcox 1/20-1/23* ('17)

AUDIO VISUAL (AV) COMMITTEE: A Subcommittee Appointed Annually by Deacons and not voted upon by the membership (no minimum number of members; no term limits)

Tom Dewey, *ex officio*
DAVID EASTWOOD ('20)

Sue Goodrich ('18)
Jeff Long ('18)

INVESTMENT COMMITTEE: A Subcommittee Appointed Annually by the Trustees and not voted upon by the membership (no minimum number of members; no term limits)

Sandra Leonard ('19)
Alex Logan ('19)
Jeff Long ('19)

Ken Rayle ('19)
Margaret Reiser ('19)

JOHN MURRAY SOCIETY: A Subcommittee Appointed Annually by the Trustees and not voted upon by the membership (no minimum number of members; no term limits)

Sandy Leonard ('20)
Alex Logan ('20)
Peggy Pinkham ('20)

Ron Ross ('20)
Dick and Jeanne Whittier ('20)

MUSIC COMMITTEE: A Subcommittee Appointed Annually by the Diaconate and not voted upon by the membership (no minimum number of members; no term limits; shall include at least 1 member of the Diaconate and 1 member of the choir; the Music Director and Bell Choir Director shall serve *ex officio*.)

Richard Annino ('15)
Sue Landemare ('15) *Deacon*
Ginger Rickeman ('15)
Lucy Schmidt ('15)

Judith Shepard ('15)
Marion Woodsome ('19)
Jamie Knobloch, *ex officio*
Genie O'Connell, *ex officio*

KEY:

ALL CAPS	New nominees for officers beginning with the Annual Meeting
<i>Italics</i>	Nominees for re-election
Sentence Case	Continuing members
1/20-1/23	Term of office
'YR*	Last year of eligibility to serve in that position
('YR)	Year the first term began
Bold	Committee Chair

Diaconate

It has been an unusual and tumultuous year for our church, particularly in the latter half, and much has fallen to the Deacons to address. They have carried on with their primary duties of preparing the sanctuary for worship, preparing and serving communion, ushering, helping at memorial services, and setting the spiritual tone of our congregation. However, the retirement of our beloved Pastor Sarah and the nearing of Brian Donovan's long-standing goal to attain the ministry significantly increased Deacon responsibilities, especially for the co-chairs.

Continued oversight of Brian Donovan in his fifth year of In-care commitment included giving him specific feedback on his sermons, prayer classes, and Gregory Wing services; attending meetings with his Committee on Ministry (COM) and his Ordination Interview; helping to edit his Marks of Ministry and his Ordination Paper; writing a Board of Deacons-endorsed recommendation to his COM; and beginning the planning for his Ecclesiastical Council which is to be held in our sanctuary in January 2020.

Deacons also recommended and endorsed the hiring of our first AV Technician, Tom Dewey, in July 2019. Tom and the AV Committee have ably continued to develop the new streaming ministry, greatly expanding our outreach to those unable to attend church services in person. New equipment was added this year, and there are additional plans to expand the AV closet and re-organize and add equipment that will address some of the technical issues we have experienced.

With Heather's help, the Deacons ratified and adopted Music Copyright Policies and Procedures to be used by the church going forward.

Deacons also:

- Oversaw the ordering and arranging of Easter and Christmas flowers for the holidays and distributed them to members of the congregation afterwards. Christmas wreaths were purchased and hung on the doors. A spectacular Christmas tree, paid for by a fund established by Jackie and Pete Mundy, was installed in our sanctuary.
- Sent gift cards to our youth attending college and organized a Baccalaureate Reception for the graduating BRHS Class of 2019.
- Welcomed ten new members into the church over the year, including two confirmands.
- Organized the third outdoor service at Barrett Park, and participated in an ecumenical World Day of Prayer Service spotlighting the country of Slovenia.
- Deacons helped plan and implement Sarah's Service of Farewell, the Reception which followed, and the collection and presentation of the Love Fund formed in her honor. They also arranged the pulpit supply following Sarah's departure, as the Executive Committee began its search for an Interim Minister: Tom Lenhart in November and Ken Bradsell in December, with Brian Donovan taking the 4:30 Family Service on Christmas Eve. In the new year, Deacons will continue to organize pulpit supply as necessary during this time of transition.
- The Board of Deacons want to honor and thank retiring Deacon Co-chair, Tom Knobloch, and retiring Deacon, Laura Honey, for their significant contributions and exemplary service to the church over the past six years.

DEACONS: Tom Knobloch, Co-chair; Ella Long, Co-chair; Laura Blake, Sandi Hakanson, Laura Honey, Ida Lancaster, Susan Landemare, Al Marin, Andy Mutch, Cathy Rayle, Ron Ross, and Rebecca Welsh

Board of Trustees

The Board of Trustees meets monthly to manage the business and financial affairs of the church as well as look after the physical plant and the grounds. Following are the highlights of the Trustees' work for 2019.

Building and grounds projects included:

- Steeple repair and painting done by Eric Marden
- New steps at the Murray entrance
- Survey of the parking lot
- Plantings at the overflow parking lot
- Finishing plantings and dedication of the Memorial Garden
- Installation of new programmable locks for the exterior doors of the building
- New AV monitor at the back of the church for the choir

A huge thank you to Jon Dunsford and Tom Blake for their work in keeping the building in great shape, and to Eric Hakanson for his work with the security company this past year.

The Trustees met with the Deacons to discuss and plan implementation of security procedures for the church. The new systems are up and running and providing additional security for our staff and all who use the church.

Tom Dewey was hired as the A/V Technician, providing needed continuity and expertise for our streaming capability. He is aided by a stalwart team of volunteers. Plans are in progress to design and build an expanded A/V room to accommodate additional equipment and people. Live streaming of our Sunday morning service has become an important part of our outreach to all who cannot attend in person on Sunday mornings. Thank you to the A/V Committee and Trustee Jeff Long for this important work.

Financially the church continues to be in good health. Treasurer Jeff Long reports to the Board monthly noting that expenses for the building were up this year while revenues remain strong. A generous gift from an anonymous donor has allowed the church to complete several wish-list projects as well as provide the funds for expanded music in the Sunday School, allow the garden planting to be completed, replace crumbling steps at the Murray Entrance, and continuing scholarship awards. The scholarship for 2019 was awarded to Ashly Abbott. Congratulations, Ashly! A good year for the stock market benefited our Endowment. Thanks to the Investment Committee members for their ongoing monitoring and work with our investment professionals.

The Trustee Treasures Table at the Church Fair was capably handled this year by John and Becky Welsh with help from Dale Lancaster. Organizing and displaying the many donations to sell is a big job, and we are grateful to the team who made it happen this year. The Trustees are considering a new project for the Fair next year. Stay tuned!

We say goodbye to two Trustees this year. Bob Hilscher retires from the Board having served long and well, including three years as Senior Trustee and a year as Board Secretary. We will miss your institutional memory and attention to detail, Bob. Thank you for your service. Bob will continue to serve the church as Moderator. Eric Hakanson is leaving the Board having been a huge help as we installed the new security locks. Eric has shared his experience and advice and been especially valuable in working with the church staff. Thank you, Eric, for being a loyal and valued Trustee. In 2020 we will welcome new Trustee John Hochstein to the Board and look forward to working together.

The Trustees remain grateful to our entire church staff, particularly now as we transition to an Interim and then a new Settled Pastor. They are such a talented and dedicated group that it is a pleasure to be on their team. Heather, Kathleen, Genie and Magen are essential for continuity and guidance to our Interim Pastor as we begin a new chapter in the ongoing life of the church.

We joined the Deacons and all the church family in saying goodbye to our dear Sarah in October. Sarah inspired us all to be the best we can be through her sermons, her guidance, and her tireless energy throughout our community. We will miss her greatly. As we move forward, we will work with and support the Executive Committee in its challenging work as it guides the church through the transition process and search for our new pastor. We look forward to the challenges ahead, and we stand ready to do God's work in this special place we all call home, ever guided by the life and words of our Lord, Jesus Christ.

Peace and Grace,

Sandra Leonard, Senior Trustee

Aimee Case, Alex Logan, Bob Hilscher, Dale Lancaster, Eric Hakanson, Jack Heise, Jeff Long, John Welsh, Jon Dunsford, Tom Blake

John Murray Society

As part of our church's 250th Anniversary celebration in 2016, the John Murray Society was launched both to honor the past and to strengthen the future through estate planning gifts. The Society's name honors the memory of John Murray, first called pastor to the then Presbyterian Church of Boothbay, which gave rise to our current Congregational Church of Boothbay Harbor. Bequests and other planned gifts benefiting our church are lasting testimonies to a donor's commitment to the future of our church and its role in the community.

Gene and Bob Shepard honored us by serving as the founding Chairs of the John Murray Society. We sincerely appreciate all they did to launch our legacy gift program so successfully. We are very pleased that Jeanne and Dick Whittier graciously continue as Honorary Chairs of the John Murray Society.

In preparation for John Murray Sunday on July 29, 2018 an updated brochure was printed.

The John Murray Society is administered by a committee of the Board of Trustees. Current members of the committee include: Bob Hilscher, Alex Logan, Ron Ross and Peggy Pinkham.

To date, there are more than 25 families and individuals who have included our church in their estate plans and in 2019 more people have joined the society. For information on including the church in your estate plans, please contact Jeanne and Dick Whittier or speak with any member of the JMS committee.

Respectfully submitted,
The JMS Committee



Dick & Jeanne Whittier

Honorary Chairs

"We are honored and pleased to serve the church in this capacity. As you may know, The John Murray Society was established to provide a conduit for those members who have the financial means and desire to leave a portion of their estate to the church. Regular offering, from yearly pledges and other donations collected each Sunday, cover most of the operating expenses. Society Funds, when not directed for a specific purpose, may be used for capital projects and the general advancement of the Christian faith. There are pamphlets explaining the many ways to make a bequest, which can be found in the church library. Please feel free to contact us if we can be of assistance."

Stewardship Committee

Our committee started its work in late August 2019. David Eastwood continued as chair. We decided to build on the theme of **“God is able to provide you with every blessing in abundance... so that you may always have enough”** (RSV II Cor 9:8).

November 17 was selected as Stewardship Sunday. Initial appeal letters were mailed to members and friends in early October, and reminder letters were sent to those who had not pledged as of November 19. Updates were provided to the congregation through announcements during Sunday services, bulletins, and the Cross and Anchor.

As of January 9, 2020, the church received 126 pledges totaling \$260,038. Last year, the church received 136 pledges amounting to \$261,680. The average pledge decreased from \$2,076.83 for 2019 to \$2,064 for 2020.

The committee thanks everyone who pledged for 2020. Pledges are so important to the church in creating an operating budget for the coming year. Considering all the activities of the church in the community, as well as for members and friends, pledging is essential for creating an operating budget that reflects the church's ability to function as part of the Christian community.

Thank you, also, to those who completed and returned the Time and Talent cards. Heather Lorrain, Church Administrator, has entered the information into the church database to provide better access and use.

The committee's work was greatly facilitated by the church's staff. Our church administrator, Heather Lorrain, and bookkeeper, Kathleen Humphrey, did excellent work on behalf of the committee. They produced the stewardship drive materials and recorded the pledges and Time/Talent cards, and it has been very easy to work with them.

David Eastwood, Stewardship Chair

The 2019 Stewardship Committee

Lana Brandt, Lee Corbin, David Eastwood, Andy Holmes, Shawn Lewin, Sarah Wilcox

Missions Committee

Members: Marcia Bradsell, Ann Hunt, Alice Mutch, Peggy Pinkham, Bill Prince, Barclay Shepard, Maeve O'Connell, Marty Helman (chair).

The Missions Committee had an active and fulfilling year, and worked hard specifically for immigrant relief, among other projects. We donated a total of **\$44,201**, which equals 12 percent of realized pledges as well as moneys raised in our fundraisers – the Church Fair, and special fundraisers for local Coast Guard personnel and immigrants.

Mission Moment: We have a very special Mission Moment in October when the Rev. Justin Meyer spoke of the work of the Al Amana Center in Oman.

Coast Guard Station: Personnel at our local Coast Guard station were impacted by the government shutdown at the beginning of 2019. We responded in January with a fundraising breakfast and raised a total of \$6950 for the Coast Guard Chief Petty Officer fund, to be distributed by them for humanitarian relief.

Refugee relief: We reached out to the Sudarita (Arizona) Congregational Church, a congregation involved in work along the border, and held a fundraising breakfast in May that raised **\$2121** for their Good Samaritan program. We also collected and shipped several boxes of toiletries to the program. We also raised **\$5015** for ILAP – a nonprofit that provides pro bono legal support for refugees here in Maine.

Welcome the Stranger/International Workers Welcome: We held our annual Workers Welcome in June. Increasingly, it is clear that the workers who come are less interested in eating at the event, and more interested in food to take for consumption later as well as general information about the Region.

Hurricane Fundraiser: After Dorian hit the Abacos, a group within the church pulled together a fundraising breakfast to help with humanitarian relief. This was not the work of the Mission Committee – we appreciate that so many others in the church are eager to pitch in!

Author, Author! Local author Sarah Stone, who wrote a memoir of her family's personal experience during the Holocaust, came to the church on October 17. She spoke to us about her family, read excerpts from the book, and we served refreshments.

Trip Opportunities: We researched the possibilities of a trip to help out at the border, and also a second trip to Oman, but despite considerable interest, not enough church members could set aside the time and funding. These opportunities may be revisited at a later time.

Christmas Fair: We sold craft items and home heating oil gift cards at the Christmas Fair. All our items sold were donated – we did not have any upfront costs. The results: \$215 for Local Missions; \$91 for the Carpenter's Boatshop; and, \$2725 for home heating oil gift cards.

Local Missions: With Sarah's retirement, the Local Missions checkbook has reverted back to the Mission Committee. Marcia Bradsell is now managing that account, with Bill Prince as her backup.

2019 donations were:

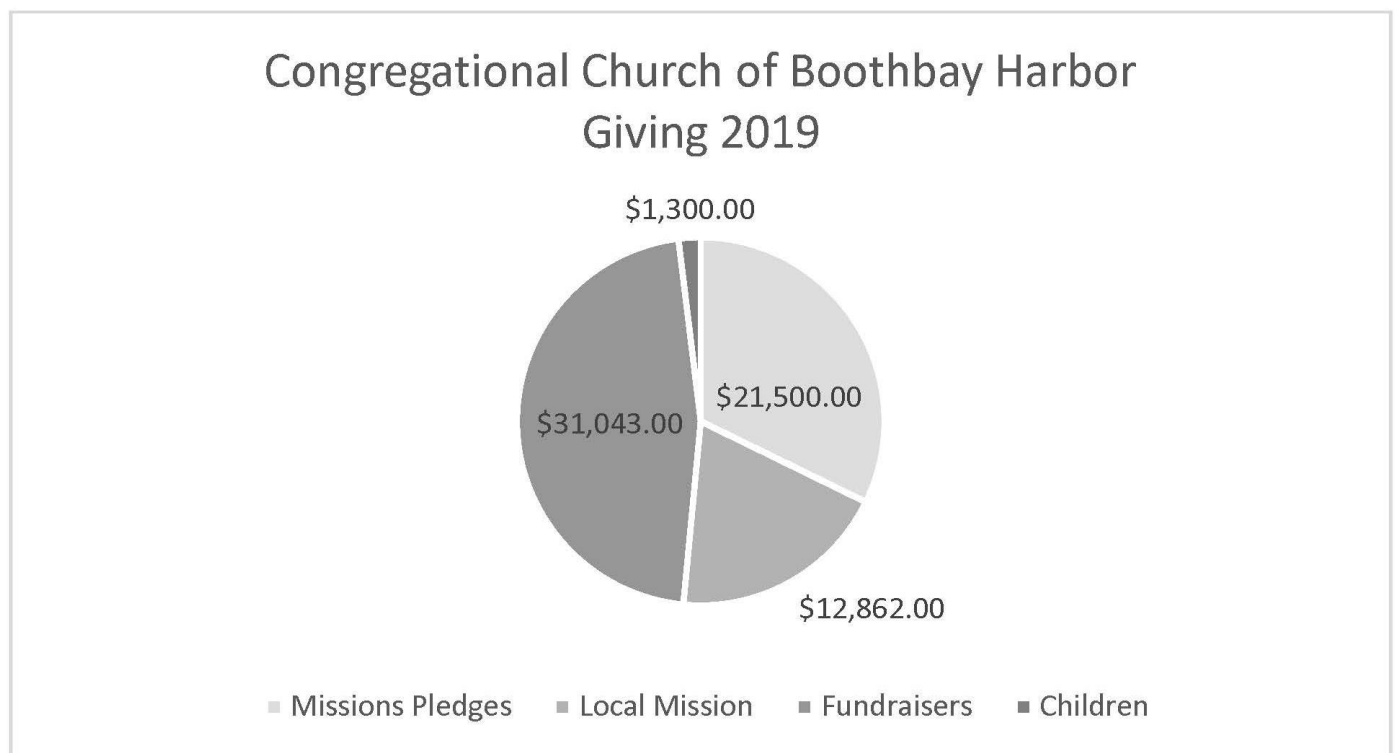
Maine Conference OCWM	\$9,000
Local Mission (includes Christmas Fair)	\$10,445
Carpenters Boatshop	\$91 from sales at Christmas Fair
BRCRC (general account)	\$1000

BRCRC fuel cards and fuel fund	\$2725 (gift cards sold throughout Advent)
Rebuilding Together	\$1500
Habitat for Humanity/7 Rivers	\$1500
Good Shepherd Food Bank	\$1000
BB Region Food Bank	\$2000
New Hope for Women	\$1500
Bright Stars of Bethlehem	\$500
Safe Passage	\$1400
(includes \$400 support for our sponsor student)	
Food for Thought	\$1000
Healthy Kids	\$1000
ILAP	\$5015
Coast Guard Petty Officer Fund	\$6950

After three years serving as Chair, I am stepping down. Although I will stay on the committee, Marcia Bradsell will be taking over as Chair in the new year. It has been a pleasure to serve in this capacity.

Respectfully submitted,
Marty Helman, chair

The following pie chart includes charitable giving that encompasses the giving of the Missions Committee and more: Set for Success and Souper Bowl Sunday Food Pantry donations and, this year, the October hurricane fundraiser for the Abacos.



History & Archives Committee

In July of the Year 2019 under contract, the Maine Historical Society (MHS) took temporary custody of 25 linear feet of BHCC records, including manuscripts, scrapbooks, photographs, ephemera, printed matter, artwork, and even architectural drawings. The MHS professionally processed this collection of materials, and in the fall of 2019 returned collection as an “Archive,” one, using the society’s own words “produced with the same care and safekeeping as the MHS’ own collection” [found on Congress Street in Portland next to the Longfellow House]. Presently, our archived church records are stored in acid-free folders and in gray archive-quality gray boxes in the Church Library. While some of our records are stored in fire-proof cabinets, too many are shelved unprotected from a fire hazard. We hope to begin addressing this issue in the year 2020.

In late 2019 the History and Archives Committee met with Dr. Sarah Foulger to discuss the disposition and preservation of the record of her 16-year pastorate of our church. Much of that record existed in cyberspace. Dr. Foulger faithfully produced a hard copy of that record which is now part of our official church record and must be added to the archive. At that same meeting we discussed the church holding of three academic gowns belonging to past ministers of our church, including Dr. Harry Emerson Fosdick, “Rockefeller’s Minister.” We plan to have Fosdick’s gown cleaned and professionally stored and available for display. At that same meeting we also discussed the availability of additional space in our Church Library for storage of future church records.

Finally, the committee noted in 2019 the imminence of the State of Maine’s Bicentennial in the year 2020. In 2019 Maine had been a “District” of the State of Massachusetts. Most of the pressure for that District to separate from Massachusetts came from the Southern coastal communities that contained the bulk of the region’s population (Brunswick, Portland, York, etc.). How in 1819-1820 did the relatively young Congregational Church of Boothbay feel about that issue? We can try to find out as we commemorate that founding of the state as part of the Missouri Compromise passed in March of 1820. We plan our commemoration in the fall of 2020.

Respectfully Submitted,
John F. Bauman, Chair

Long Range Planning Committee

During 2019, in an effort to broaden the planning process, the Long Range Planning Committee held three special planning meetings (April 22, June 18 and September 17) with representatives invited from all church committees. Committees were asked to draft their input to the planning process in 1, 3, and 5-year objectives based on our mission statement.

OUR MISSION: The Mission of the Church shall be to teach and preach the gospel of Jesus Christ, to establish a fellowship based on the love of God and humanity, and to further the Realm of God.

This document is a summary of what we heard from the committees at the three special joint meetings and in follow up communication. We have not attempted to prioritize what we heard, but rather to present this information as an overview of the current issues and objectives being discussed by our church committees, thus providing insight and understanding for moving forward.

The Long Range Planning effort has reminded us of the importance for all of us to continue to contribute to the vitality of the congregation and to think strategically for tomorrow.

Diaconate

The Gospel transforms us and calls us in ever new and fresh ways to be a community responsive to the changes around us. How do we support, encourage, grace, and serve those in our congregation and the entire community? To this end planning has framed challenges for us that will need far more reflection and hard work in the days, months and years ahead:

Questions to be answered in the future:

- How do we sustain what we have and continue to be a vibrant presence of Christ in the community, region and beyond?
- How do we assist our members to discover and utilize their many gifts for the ministry of the church and service in the community?
- How do we reach, welcome and embrace younger families into our congregation?
- How does our congregation strengthen its ability to widen and deepen its reach to all who call the Boothbay peninsula home particularly those who feel left out, left behind or forgotten?
- How do we embrace fully the clear Gospel mandate of welcome and hospitality for everyone in everything we do?
- Do we need to do this proactive work together as a congregation? What is this work? Who best can help us on the journey? How can our interim pastor help us?

There was significant discussion during our joint planning meetings around the idea that we should explore ways to further develop a culture of hospitality throughout our church.

- Explore new ways to embrace visitors
- Welcome new members by assigning a mentor family to new members and checking in with new members 3-6 months after they have joined our church
- Resume the previous practice of introducing new members through pictures and bios in the newsletter and add an introduction of new members with pictures in the Sunday bulletin on new member Sundays
- To increase the sense of community, regularize the practice of congregants sharing short stories about their personal faith journey (Grace Notes)

Deacons are adding a new category of summer deacons to include summer or seasonal individuals who are involved with church events when they are here but are away during the winter.

Hospitality & Fellowship

The committee is seeking more participation on the committee and fresh ideas to welcome new members. Ideas and suggestions include:

- During service invite everyone to come downstairs following service...we would love to have you, please join us.
- Increase participation through Time and Talent cards and by pairing new people for organizing the coffee with people who have experience putting on the coffee.
- It was suggested that that the Diaconate and Hospitality and Fellowship focus together on mutual issues of communication, new members and welcome.
- Consider augmenting the committee with summer people
- Work toward the goal of reducing/eliminating the use of plastics in our church in support of the work of Boothbay Region's Committee for a Plastic-free Peninsula (PFP)

Audio Visual

- Expand the AV closet space by three feet
- Investigate ways for the church to control its own streaming over the internet
- Explore ways to advertise and increase awareness of our TV streaming

Trustees

The Trustees reported that they are engaging in a time of introspection, "What will the church be like in the future."

- Who do we want to be?
- Where do we expect to go?
- What do we need to get there?
- How will the Trustees assist the congregation in reaching its developed goals?
- A church profile, to be prepared by the transition committee, will address the above questions and more.
- The pastoral search committee will be appointed after the interim pastor is onboard.

Suggestions and ideas from the planning process include:

- Trustees are working with the Diaconate on the audio-visual improvements
- Suggest the trustees, in conjunction with the Diaconate, consider adding a church sexton to be available to help with preparations for church events
- Suggest that the Trustees work with the Music Committee to explore ways for better access to the choir loft and pulpit level for individuals with limited mobility

History and Archives

- The History and Archives Committee has worked with the Maine Historical Society to develop professionally preserved records for our church. Additional steps recommended include:
 - Recommend setting up a church policy on the preservation of ministerial records
 - Recommend setting up a policy for preserving physical historical artifacts
 - Need a process to continue to professionally preserve our future records

Mission Committee

The heart of the Gospel is hospitality, welcoming, caring for, healing and making whole all whom we meet. The Mission Committee does much of the work on our behalf. The committee members also serve as the mentors, challengers and encouragers for all of us to be Christ's presence in the world, this year, next year, and beyond. Together may we continue to be Christ's mission to the least of these and to the ends of the earth.

The Mission Committee wants to continue its efforts to respond to headlines and challenge the congregation to answer its call to be a missional church.

Discussion and recommendations include:

- Encourage the Mission Committee to report annually, all contributions raised “over and above” the budgeted 12% of the congregation’s anticipated revenue that is allocated annually to the mission budget. As we understand the plan the “over and above” amount will represent those funds raised through various fundraising activities sponsored by the mission committee and other church organizations throughout the year. The purpose will be to provide the church membership and friends a much clearer understanding of our commitment to mission local, regional and global. The use of an annual pie chart to illustrate total mission giving is in the works.
- Develop a means utilizing existing and available software to maintain a log of volunteer hours contributed to sustaining the mission and outreach ministries of the congregation.

Religious Education and Sunday School

The committee seeks to continue providing exceptional Sunday school, Vacation Bible Camp, and special events for children up to the sixth grade. Long range plans seek to expand these offerings through Jr and Sr High School

The committee is exploring ways to start a mentor program to train new leaders for youth programming

Music

Suggest that the Music Committee work with Trustees to consider ways for providing better access to the choir loft and pulpit level for individuals with limited mobility.

Stewardship

It would benefit the stewardship effort if the committee could be informed of any new events or projects by June each year so that they could be incorporated into the fall stewardship drive. People are more willing to give when they understand the importance and highlights of upcoming projects

Three topics identified in the planning processes which warrant further work and discussion will be explored further in 2020 by the Long Range Planning Committee in discussion with deacons, trustees, committees and the interim pastor.

1. Outreach

Longer range ideas discussed under this heading included how to broaden hospitality through increased outreach in our community.

- How do we position ourselves to outreach into the community, who is responsible?
- Suggested that we consider a hospitality event for our church neighbors
- Input from the music committee could help shape ideas for outreach
- Suggested that we consider more social events throughout the year, including a signature summer event
- Should there be a publicity committee in the church to prepare a weekly column about what’s going on?

2. Reaching out to the addiction community

- Who could we partner with?
- Suggestions and volunteer leadership are needed to find a way forward with these topics
 - How can we reach out to the addiction community?
 - Audio visual is a great first step

- Perhaps we could identify a person or congregation with success in reaching out to these folks and invite them to talk with us
- Explore how we could offer a monthly service for the addiction community who may not be comfortable in our traditional Sunday service (Opportunity for lay leadership?)

3. Reaching out to single moms

- What role should our church play?

Hospitality & Fellowship Committee

In 2019 the Hospitality and Fellowship Committee continued to be responsible for securing hosts for the weekly Fellowship Coffee Hour following worship. Again, the effort was primarily accomplished by Barclay Shepard.

On January 12, the committee and friends organized a fundraiser to benefit the local Coast Guard Station that was affected by the Government shutdown. We hosted a delicious spaghetti dinner and were so grateful for the many volunteers who made it possible. Everyone was so eager to help and so generous. Our church was able to donate \$11,000 to the Coast Guard to help in their time of need as they help us when we need them.

On March 31st, the Committee organized the annual Comfort Food Supper as part of the Talent Show. Proceeds go to the Boothbay Region Community Resources Council. As always great fun and great food!

On July 21st, the Committee hosted a Salad and Sandwich Luncheon in honor of the Dedication of the Remembrance Garden Wheel.

On Sunday August 25th, the Committee hosted refreshments after outdoor worship in Barrett Park. What a beautiful and special day!

On December 7th, the Committee organized the Luncheon for the Annual Christmas Fair. We raised \$640 to benefit Church Programs.

We also purchased luncheon plates, soup bowls and reusable plastic (BPA free, dishwasher safe) tumblers. This can eliminate the need for single use plastics, reduce waste, and save money. Also, much nicer to use than plastic!

Current members: Carole Cochran, Marion Coleman, Rusty Court, Fleet Davies, BJ Dobson, Susan Reynolds, Barclay Shepard, Arlene Smith, and Barbara Zarpentine.

New Members: Barbara Harriger, Russell Jackson. Susan Landemere, and Susan Stewart (summer).

Respectfully submitted,
Susan Reynolds, chair

Music Committee/Minister of Music

2019 was an exciting musical year. Our Adult Choir produced music for worship from September through early June as well as the Talent Show while our summer choir, blessed with many musicians from near and far, produced music for worship from early June through August. Our Bell Choir directed by Jamie Knobloch produced music for worship as well as the Talent Show. The LAF sponsored Jazz Sunday in July was well-attended. The choir once again produced the Shrove Tuesday Pancake supper and the Cookie Walk.

We commissioned an anthem recognizing the Rev. Dr. Sarah Foulger's service to us. "Be Thou My Vision" was written by Maine composer Aaron Robinson and performed at Sarah's final service on October 27th.

We were blessed with performances by many instrumental musicians including three harpists on three different occasions.

Lincoln Arts Festival used our facilities for Chorus practice and performance and hosted several concerts in our sanctuary.

Several organists and pianists took advantage of our Austin organ and Steinway piano for practice.

We said goodbye to several musicians and welcomed new members to our groups.

The Congregational Church of Boothbay Harbor continues to be blessed with talented people who have willingly shared their time and talent; with generous donations which make concerts, music, instrument purchase and care possible; and with a congregation who knows that we are encouraged through the scriptures to "praise God with instruments and voice" **and do.**

Respectfully submitted,
Eugenie O'Connell
Minister of Music

Friends of Music

Friends of Music/Margaret Fotos Memorial Fund

Certificate of Deposit/ First National Bank (of Damariscotta)

The opening balance on January 1, 2019 was \$10,000.00. Interest in the amount of \$149.09 was earned and transferred into the Friends of Music checking account during 2019. The ending balance on December 31, 2019 was \$10,000.00.

Friends of Music/Checking Account/ First National Bank (of Damariscotta)

The opening balance on January 1, 2019 was \$5,906.56. Interest earned and deposited during 2019 totaled \$149.09. Additional deposits from gifts and fund raising totaled \$2,661.31. Deposits in 2019 totaled \$2,810.40. Debits totaled \$2,187.35. The ending balance on December 31, 2019 was \$6,529.61.

Respectfully submitted,
Susan R. Landemare

Sunday School

With the close of 2019 and the start of 2020 approaching I look back fondly on all of the fun we have had in the Sunday School. Ellie Hilscher, Jenna Cohen and I welcomed Maddie Orchard to our Sunday School staff. We also welcomed back Kristin Long as our music teacher. We have 26 children registered for Sunday School with a few friends who join us off and on throughout the year.

In September we kicked off Rally Day off with an All Church BBQ. The BBQ is a fun way to welcome the children back from summer vacation and to have a fun gathering with all of our church family. In October we said goodbye to our Pastor, Sarah Foulger and wished her all the best in retirement. The Sunday School past and present got together and gifted her a picture of all of us through the years. As October ended and November started, we brought back our Thankful Pumpkin and also gave one to the congregation. Each Sunday the Sunday School kids write what they are thankful for on the pumpkin and at the end of the month we can look back and see all the blessings we have. This year there was a fun competition going between the Sunday School kids and the congregation to see who could put more blessings on their pumpkin. At the end of the challenge we were really able to see how truly blessed we all are! December is busy! We are practicing for our Christmas Pageant each Sunday! We have also started 2 new Sunday School Bell Choirs. The kids in 2nd grade and under will be playing "Happy Birthday Baby Jesus" and the kids grades 3-6 will be playing "Do You Hear What I Hear". We are very excited about our new bell choirs and hope to continue with it in the future. This year we also decided to make Gingerbread Nativity Scenes again. This was a fun project that got the kids talking about all the different parts that make up the Nativity and all the special people involved. It was a fun way to talk about Jesus birth.

Also, in 2019 we hosted Vacation Bible School as well as two different student run fundraisers. Our VBS theme this year was Camping with Jesus. The kids had a great time as we incorporated classic camping fun like making s'mores and singing around the campfire with learning about God. I had the best youth volunteers this year and I hope they come back next year! Their energy and love for volunteering with the kids was amazing! Our two fundraisers were Lemonade on the Lawn and Congo Kids table at the Christmas Craft Fair. Both Fundraisers are run by kids who volunteer to help. The Sunday School kids are part of every step of fundraising. They make both the lemonade for the lemonade stand and all the crafts for the craft fair. Then when it is time, they volunteer to sell what they have made and talk to our patrons about our mission focus, Heifer International. In January we will be voting on the animals we will be donating and in February we will host the Heifer Hootenanny as a celebration of all the hard work the kids have done and to say thank you to the congregation for all of their support.

This had been a fantastic year! I look forward to the new and exciting adventures our Sunday School will be a part of in 2020!

I feel truly blessed to be a part of these young kids lives!

Sincerely,
Magen Chryplewicz
Children's Education Director

Befriender Lay Ministry

The leadership team of Vicki Haugen and Shawn Lewin continue to oversee our team of 12 Befrienders providing an emotional listening lay ministry under the supervision of the minister. We have had one Befriender retire. This year we also have a new social visitor who is making calls on folks at St. Andrews Village as well as greeting newcomers to our church.

We continue to be about 60% active with our group engaged in visits, and all remaining engaged in our monthly meetings. We expect to train more Befrienders as the need arises. The training requires formal assessment interviews, background checks, 20 hours of classroom education, as well as an internship period.

In summary:

1. We visit folks connected or belonging to the church.
2. We see persons who are able to be supported by and engage in short term verbal conversation during times of bereavement, health issues, relationship changes, or are unable to get out to see friends or get to church. We offer confidential emotional listening rather than social or physical support.
3. We encourage all church members to keep aware of persons who might be receptive to having a Befriender Listening Minister.

Submitted by Vicki Haugen

Adult Religious Education

In 2019 a group averaging around 10 adults met for thirty-six Sundays before church to view and then react to the Great Course series on “Confucius, Buddha, Jesus, and Muhammad,” on a CD, taught by Dr. Mark W. Muesse, Chair of Religious Studies at Rhodes College. Examining them individually and comparatively, Professor Muesse attempted to grasp the essential features of their lives and teachings and explored the factors that contributed to their greatness. Betty and Ted Repa are stepping down after co-facilitating 24 such Great Courses over the last 18 years. They are looking forward to participating in, but not facilitating, the next Sunday morning adult religious education great course on January 12th entitled “Practicing Mindfulness: An Introduction to Meditation,” also taught by Dr. Muesse.